

ORDINANCE NO. 023-69

AN ORDINANCE AUTHORIZING A
CHANGE ORDER TO A CONTRACT
WITH NSN EMPLOYER SERVICES,
INC. (DBE) TO ADMINISTER THE
AUTHORITY'S UNEMPLOYMENT
COMPENSATION PROGRAM

WHEREAS, The Chicago Transit Authority ("Authority") requires the administration of its unemployment compensation program; and

WHEREAS, On January 1, 2018, the Authority entered into a contract with NSN Employer Services, Inc. (DBE) ("NSN") under Requisition No. B17OP01150 for the administration of the Authority's unemployment compensation program for a term of up to three years with two funded one-year options in the amount of \$209,820.00, the contract has been extended by nine months via letter, and Change Order No. 1 added funds in the amount of \$20,982.00; and

WHEREAS, Additional funding of \$10,491.00 for the extension period is needed to ensure that NSN provides uninterrupted services and will allow time to complete the procurement process for a new contract; and

WHEREAS, Contract change orders that increase the contract value by more than ten percent (10%) of the original contract value require approval by the Transit Board; and

WHEREAS, Staff recommends approval of Change Order No. 2 to the contract with NSN for the administration of the Authority's unemployment compensation program to add funds in the amount of \$10,491.00; now, therefore:

BE IT ORDAINED BY THE CHICAGO TRANSIT BOARD
OF THE CHICAGO TRANSIT AUTHORITY:

SECTION 1: The Chairman of the Chicago Transit Board, the President of the Authority, and the Vice President of Purchasing and Supply Chain, or their designees, are hereby authorized to execute Change Order No. 2 to the Authority's contract with NSN Employer Services, Inc. (DBE) for administration of the Authority's unemployment compensation program to add funds in the amount of Ten Thousand Four Hundred Ninety-One Dollars (\$10,491.00), for a revised contract total of Two Hundred Forty-One Thousand Two Hundred Ninety-Three Dollars (\$241,293.00).

SECTION 2: The Chairman, President, and Vice President of Purchasing and Supply Chain, or their designees, are further authorized to take such actions and execute such documents as may be necessary to implement the objectives of this ordinance.

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SECTION 3: This ordinance shall be in full force and effect from and after its passage.

APPROVED:

PASSED:

Chairman

June 16, 2023

Secretary

June 16, 2023